

Guide Book for International Students of VNMU.

I. Information about Arrival.

When you get Visa to study in VNMU you have to send scan copies of the Visa and plane ticket to VNMU International Links Department [foredean@vnmue.edu.ua] at least 7 days before flight [<https://foreign.vnmue.edu.ua/en/admission-conditions-5/>]. International Links Department will make a Meeting Letter for State Border Service of Ukraine and book a place in the hostel.

NB! 1. You have to arrive to the University not later than 30 days before Visa expiry.

2. In COVID-19 pandemic conditions you have to be ready to follow the anti-epidemic regulations of authorities of Ukraine [<https://foreign.vnmue.edu.ua/en/requirements-for-university-applicants-to-enter-ukraine/>].

II. Information about Entering

When you arrive to Vinnytsya you come to VNMU International Links Department; you pass entrance examinations (Language of instruction, Biology or Chemistry on your choice)) [<https://foreign.vnmue.edu.ua/wp-content/uploads/2016/11/BIOLOGY.pdf>, <https://foreign.vnmue.edu.ua/wp-content/uploads/2016/11/CHEMISTRY.pdf>, https://foreign.vnmue.edu.ua/wp-content/uploads/2016/11/English_interview.pdf] and on successful completion you sign 2 copies of an individual contract with the University [<https://foreign.vnmue.edu.ua/wp-content/uploads/2016/11/EXAMPLE-CONTRACT.pdf>], and pay the tuition fee.

NB! During 6 months your school certificates have to pass through the recognition procedure by Information and Image Center of Ministry of Education and Science of Ukraine [<https://naric.in.ua/en/about-nostrification-eng.html>].

III. Information about Staying in Ukraine

When the Order about Enrollment is issued, you should make Temporary Residence Permit to stay in Ukraine in State Migration Service of Ukraine. The workers of International Links Department and VNMU Passport Office will help you to prepare papers.

NB! Law of Ukraine about migration of students:

[<https://zakon.rada.gov.ua/laws/show/3773-17#Text>,
<https://zakon.rada.gov.ua/laws/show/322-2018-%D0%BF#Text>].

IV. Information about study.

When you get the Order about Enrollment the workers of International Links Department will take you to the Dean's Office and introduce you to the Vice-Dean and inspector, who will accompany you during the all period of study. They will provide you with the group number, personal access to the electronic journal, departments' websites, library [<https://remote.vnmu.edu.ua/en.html>]. You will also get phone numbers of your groupmates, your vice-dean and inspector. You via your phone number will be connected to Viber or Whatsapp group to get important information from your dean and be connected to the university community.

The timetable is presented on the website [<https://bit.ly/3sDIK6V>,
<https://foreign.vnmu.edu.ua/en/information-for-students/>]. The information about departments' location you can get from the vice-dean and inspector.

NB! The whole academic process, expulsion, reinstatement, repeat course, solving of conflicts and complaints and all other issues are ruled by the regulations [https://drive.google.com/drive/folders/1AnaWSSStEtn_L4OscvdPiNT6BjfmeCxZU?usp=sharing]. You must know them!

V. Library.

After you get the group number and the permission for study, you can apply to the VNMU library to get textbooks according to your course of study. Using library facilities is included to your tuition fee. The set of textbooks will be prepared for you and you can use them at home during the academic year. At the end of each academic year you have to return these books undamaged back to the library. Otherwise you will not get the set for the next academic year.

Besides you can use reading halls and electronic working places in the library [<http://library.vnmu.edu.ua/for-foreign-students/>].

NB! You will not get the textbooks for the next academic year before you return the ones for the previous year or refund the price of the lost or damaged books.

VI. Medical Service.

NB! All international students who study in Ukraine must sign the declaration with a family doctor. Any health certificate, references to examinations, planned in-patient treatment is impossible without family doctor approval. How to draw up the family doctor declaration you will find here:

[<https://drive.google.com/file/d/1hfjxAiQQTQhp1kLcy0Nry7VDrAICjZsM/view?usp=sharing>]. The workers of VNMU Passport Office will help you to prepare the papers for tax office. You can sign the contract with any family doctor. The list of family doctors who cooperate with VNMU including Englishspeaking ones is available at the Dean's Office.

If there is any emergency which requires immediate aid (trauma, fracture, fever, acute pain, loss of consciousness) you should call Ambulance (103); if it is necessary they will take you to the hospital. In this case you should have you medical insurance with you, inform your Vice-Dean or inspector, as well inform the Insurance Company which hospital you are in and your health status (the phone number is indicated in the insurance policy paper).

Also, the Dean's office can arrange a medical consultation for you with the lecturers-practicing doctors. You should speak to your vice-dean, the Dean or The Vice Rector.

If you need psychological help you can call the hotline [<https://drive.google.com/file/d/1b2A8whwU3Ajsu8tmVMX9rMOfWZ7p8dWX/view?usp=sharing>].

Dear ladies, if you need a gynecologist's consultation, you can address to the doctors from the Department of Obstetrics and Gynecology [<https://drive.google.com/file/d/1sgWcByqEqY0U27wPwYw3-2s7jrHSOJ06/view>].

VII. Hostel.

First-year students are provided with a place in the hostel. The base to get the place in the hostel is the Order issued by the Dean. When a student gets the Order he/she should pay the hostel fee and apply to the commandant of the hostel during 3 days to get the Hostel Permit Card. During living in the hostel the student should follow the rules of the hostel [\[https://drive.google.com/drive/u/2/folders/1oLHESK3vZL7a8FYsWN8zWOzhw-HQMxSJ\]](https://drive.google.com/drive/u/2/folders/1oLHESK3vZL7a8FYsWN8zWOzhw-HQMxSJ). If the student violates them the university has the right to expel the student from the hostel.

If you decide to stay in apartment, you should inform the commandant of the hostel, and tell the Dean your new address.

NB! The students of 2nd to 6th years of study should renew their Hostel Permit Card before the beginning of each academic year. The procedure takes place according to the schedule made by the Dean.

VIII. Food Facilities.

During the academic year inside the campus there are several buffets and “Fashion Cafe” is working where you can get meals and rest.

IX. Sports and Leisure.

During study and days-off you can relax and keep fit going in for sports with the university facilities (football, basketball, volleyball, table tennis, badminton) at the Department of Physical Education inside the campus of the university. The schedule you can get at the Department located at the VNMU Sports Complex.

Student’s Committee regularly arranges trips around Ukraine to students. You can also join other clubs of the University.

NB! the work of sports and other clubs will restore after COVID – 19 pandemic restrictions will be removed.